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DEMOCRATIC AND ELECTORAL SERVICES

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Dear Councillor

JOINT APPOINTMENTS AND IMPLEMENTATION COMMITTEE

The next meeting of the Joint Appointments and Implementation Committee will be held as follows:

DATE: WEDNESDAY, 16TH MAY, 2012

TIME: **6.00 PM**

VENUE: CHILTERN DISTRICT COUNCIL, KING GEORGE V HOUSE, KING

GEORGE V ROAD, AMERSHAM

Yours faithfully

Jim Burness

Director of Resources

To: The Joint Appointments and Implementation Committee

South Bucks District Council Chiltern District Council

Mr HardingMr Burns-GreenMr KellyMrs DarbyMrs PlantMr Jones

Mr Reed Mr M Smith (Chairman)

Mr D Smith Mr Spate

Chief Executive: Alan Goodrum

Directors: Jim Burness (Resources) Bob Smith (Services)

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

AGENDA

1.	Evacuation Procedures	(Pages)
2.	Minutes	
	To sign as a correct record the Minutes of the meeting held on 4 April 2012.	(1 - 2
3.	Apologies for Absence	
4.	Declarations of Interests	
5.	Review and Implementation of the Joint Management Structure	(3 - 6)
6.	Appendix 1 - Consultation Responses Appendix 2 - Proposed Final Job Descriptions & Person Specifications Appendix 3 - Private 3 - Posts Identified within the Ring Fence Appendix 4 - Timetable Appendix 5 - Risk Register Exclusion of Press and Public	(7 - 10) (11 - 28) (29 - 30) (31 - 32)
	To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.	
7.	Private Appendix 3 - Posts Identified within the Ring Fence Dates of Future Meetings	(33 - 34)
	Wednesday 30 May 2012 at 6.00 pm (South Bucks District Council) Thursday 5 July 2012 at 6.00 pm (Chiltern District Council) Thursday 26 July at 6.00 pm (South Bucks District Council)	